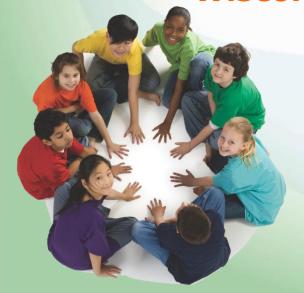# Coursework Completion System(CWCS)
Who Gets Reported?

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Wisconsin Department of Public Instruction

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WISCONSIN
DEPARTMENT OF
PUBLIC
INSTRUCTION

EDUCATIONAL AGENCIES

- REPORT
  - Public schools
    - K4 third party onsite or offsite locations
    - KG third party onsite or offsite locations
  - Charter schools
  - 2R charter schools

- NOT REPORTED
  - Wisconsin Center for the Blind and Visually Impaired (WCBVI)
  - Wisconsin School for the Deaf (WSD)
  - Multi-district charter schools
  - DOC schools
  - DHFS schools
  - County Children with Disabilities Education Board (CCDEBs)
  - Brown Co CDEB (Hopp El/Sec)
  - Walworth Co CDEB (Lakeland El/Sec)
  - Cooperative Educational Service Agency (CESA)

- REPORT

  – Students enrolled in general education coursework for grade levels K4, KG thru 12

  – Students with disabilities enrolled in general or special education coursework for grade levels K4, KG thru 12

  – Home bound students

  – Migrant students

  – Student transfers into district midway thru reporting term and completes coursework

  – Part-time open enrollment students

- NOT REPORTED

  – K3 and PK students

  – Summer school enrollment

  – Students that are receiving support/services ONLY

  – Students enrolled in residential care facilities

  – Students enrolled in day center facility

  – Home schooled students

  – Private school students

  – Student transfers out of district midway thru reporting term and completes coursework

COURSES

REPORT

- Courses taught that are assigned a grade earned and/or HS credit
- Courses that are not graded; considered pass/fail
- Educational skills; such as library or keyboarding (even if not graded)
- Alternative education programs
- Bilingual/ESL courses
- Distance education courses
- Dual enrollment credit programs
- Project based learning
- Virtual / Online courses
- World language courses

NOT REPORTED

- Outside tutoring
- Study hall
- Support and/or services (ONLY)
- K3 and PK coursework
- Students with disabilities pull out support/services
- Students with disabilities within a classroom support/services

EDUCATORS

- REPORT
  - General education educators that are responsible for curriculum and student assessment (single teacher role)
  - General education educators that are equally responsible for curriculum and student assessment (multiple teacher role)
  - General or alternative education educators where one is responsible for curriculum and student assessment and the other is collaborating/assisting (single teacher and collaborating educator roles)
  - Responsible district staff for reporting students coursework and student completion records thru CWCS (monitoring educator roles)

- NOT REPORTED
  - Technical college instructors
  - Private college professors
  - UW college system professors
  - Computer aided instruction educators (E2020, APEX, etc. – only when there is either a district general education or alternative education teacher in the classroom)

WHEN DO YOU REPORT COURSEWORK

- CWCS Phase 3 – CW1
  - K4, KG, 01, 02, 03, 04, 05 grade levels are submitted at the end of a reporting term (similar to a report card)
  - 06, 07 and 08 grade levels are submitted at the end of a reporting term (similar to report card / student transcript)
  - 09, 10, 11, 12 grade levels are submitted at the end of the reporting term when a grade earned is assigned and/or high school credits are awarded

- NOT REPORTED
  - Coursework that a student dropped early on in a reporting term
  - Coursework that a student transfers out mid-way thru a reporting term
  - Jail/detention (short stays may not complete enough coursework to be assigned a grade earned and/or HS credits)

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CWCS PLANNING

- Important Dates
- ISES CWCS Introduction and Key Points
- Preparing Your District for CWCS
- Project Abstract IV
- WSLS/ISES/CWCS Correspondence

How to Get Help

Online Resources

— Account Recovery

— Frequently Asked Questions

— ESEA Data Site Map (CWCS Data Elements)

— ISES CWCS - Data Elements Guide

— ISES CWCS Phase 3 - New User Presentation

— ISES CWCS Phase 3 - Validation Process

— ISES CWCS User Guide

— Wisconsin Educator License Lookup

Technical & Vendor Documentation

— Code Tables for Student (WS) and Course and Teacher (WCT) Data Files

— Interface Specification for CWCS Data Files (CSV) and (XML)

— Validation Messages

— ZIP File to Access File Checker(s) for Section, Course and Teacher Files (CSV) or (XML) Formats

— ZIP File to Access File Checker(s) for Student and Completion Files (CSV) or (XML) Formats

Submit questions about CWCS to the 24x7 DPI Online Helpdesk Application or call 800-507-5744

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— Upcoming Training for April – August

— Recordings of Previous Sessions

— Data Field and Usage Webcasts

Thank You!

Thank you for viewing this webcast.